

March 16, 2015

To: Interested Supplemental Aerial Photography Contractors

RE: 2015 Spring Supplemental Aerial Photography Request for Service – Big Pic and Pic River Forests

The Nawiinginokiima Forest Management Corporation (NFMC) is accepting proposals for Supplemental Aerial Photography services which will cover approximately 23,462ha on the Big Pic and Pic River forest. The photography services must be completed during the spring of 2015.

The attached map provides proponents an overview of the size and distribution of areas to be photographed. The NFMC will provide digital shape file data to proponents upon request.

The contractor will be required to:

- Provide the NFMC with aerial digital imagery (single band panchromatic, 3-band color, or 4-band multi-spectral based on vendor capability), minimum 50 cm resolution;
 - Full ortho-rectified/georeferenced coverage of the identified areas,
 - Hard or digital copies of images (1:20,000),
 - Flight lines should be aligned east-west, but we will consider deviations from east-west where it would significantly increase costs,
 - A flight line index shape file showing location of flight line/image number with specified areas flown,
 - All flight lines shall extend beyond the specified project area boundaries such that complete coverage is insured,
 - Please provide the NFMC with the methodology used for ortho-rectification (including ground control requirements), as well as any data requirements from the NFMC (if applicable),
 - There will be no image motion apparent in the image when viewed digitally or on hard copy,
 - There must be no visible blemishes in the photography/imagery,
 - Zero cloud cover and zero cloud shadow with no discernable haze of the target area in image,
 - Imagery will be captured during “leaf-off” conditions. If such timelines cannot be met, imagery will be taken with as little leaf cover as possible.

Contractor submissions should include:

- A description of the Supplier’s understanding of the Services;
- A description of the approach to be taken by the Supplier to provide the Services, including a proposed work plan with tasks;
- A description of any local and Aboriginal economic development opportunities and benefits that may be provided;
- A description of the Supplier’s qualifications to provide the Services including resumes of the individuals who would be performing the work and a description of the qualifications of any proposed service provider (aircraft provider);
- A description of the Supplier’s ability to meet the required timelines;

Nawiinginokiima Forest Management Corporation

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- A description of the warranties and support to be provided with the Services including warranty periods;
- Cost including all applicable duties and taxes to provide the Services, broken down as follows:
 - Cost of each of the Non-Consulting Services (Canadian funds) with the basis to be specified e.g. hourly or per diem rates;
 - Total cost for all Non-Consulting Services; and
 - Harmonized Sales Tax (HST), if applicable, as a separate item.
 - Your bid price will be considered final.
- Names and contact numbers for three (3) clients for whom similar services have been provided in the past five (5) years.

This request and any Consultant submissions do not constitute a commitment by the NFMC to procure the services described herein or the commitment of any supplier to supply the services described herein. The NFMC shall not be liable for any expenses incurred, including the expenses associated with the cost of preparing responses to this request by any supplier.

The NFMC reserves the right to select one or more Consultants for this engagement. The NFMC makes no guarantee of the value or volume of work to be assigned to the successful Consultant(s).

Your submission is to be emailed to sylvain.montpellier@nfmforestry.ca and received no later than 4:30pm, March 30, 2015. Shapefiles will be provided upon request.

If you would like more information on the program, please do not hesitate to contact Sylvain at (807) 228-3868.

Thank you,

Carmelo Notarbartolo
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