

April 4, 2014

To: All Interested Supplemental Aerial Photography Contractors

RE: 2014 Spring Supplemental Aerial Photography Request for Service – Big Pic and Pic River Forests

The Nawiinginokiima Forest Management Corporation (NFMC) is accepting proposals for Supplemental Aerial Photography services which will cover approximately 16,838ha of the Big Pic and Pic River forest. The photography services must be completed during the spring of 2014 to capture “leaf-off” conditions.

The attached map (*2014 SAP Map*) provides proponents an overview of the size and distribution of areas to be photographed. NFMC will provide digital shape file data to the awarded contractor.

The contractor will be required to:

- Provide NFMC with aerial digital imagery (single band panchromatic, 3-band color, or 4-band multi-spectral based on vendor capability), minimum 50 cm resolution;
 - Full ortho-rectified/georeferenced coverage of the identified areas.
 - Hard or digital copies of images (1:20,000)
 - Flight lines should be aligned east-west, but we will consider deviations from east-west where it would significantly increase costs.
 - A flight line index shape file showing location of flight line/image number with specified areas flown.
 - All flight lines shall extend beyond the specified project area boundaries such that complete coverage is insured.
 - Please provide NFMC with the methodology used for ortho-rectification (including ground control requirements), as well as any data requirements from NFMC (if applicable).
 - There will be no image motion apparent in the image when viewed digitally or on hard copy.
 - There must be no visible blemishes in the photography/imagery.
 - Zero cloud cover and zero cloud shadow with no discernable haze of the target area in image
 - Imagery will be captured during “leaf-off” conditions. If such timelines cannot be met, imagery will be taken with as little leaf cover as possible.
 - To start on or about the second week of May and completed by early June, 2014. If you wish to propose an alternative timeline, please provide rationale.

Contractor submissions should include:

- A description of the Supplier’s understanding of the Services;
- A description of the approach to be taken by the Supplier to provide the Services, including a proposed work plan with tasks;
- A description of any local and Aboriginal economic development opportunities and benefits that may be provided;

- A description of the Supplier's qualifications to provide the Services including resumes of the individuals who would be performing the work and a description of the qualifications of any proposed service provider (aircraft provider);
- A description of the Supplier's ability to meet the required timeframes;
- A description of the warranties and support to be provided with the Services including warranty periods;
- Cost including all applicable duties and taxes to provide the Services, broken down as follows:
 - Cost of each of the Non-Consulting Services (Cdn. Funds) with the basis to be specified e.g. hourly or per diem rates;
 - Total cost for all Non-Consulting Services; and
 - Harmonized Sales Tax (HST), if applicable, as a separate item.
 - Your bid price will be considered final.
- Names and contact numbers for three (3) clients for whom similar services have been provided in the past five (5) years.

Contractor Submissions will be evaluated against the following criteria:

- Understanding of the Non-Consulting Services (5%);
- Approach to and methodology for providing the services (5%);
- Description of the local and Aboriginal economic development opportunities and benefits (10%);
- Demonstrated related knowledge and experience of the Supplier (15%);
- Demonstrated ability to meet required timeframes (20%);
- warranties and support to be provided with the Services (5%); and
- Cost (40%).

The NFMC will evaluate submission in two stages.

Stage I

Stage I will consist of the NFMC scoring each submission on the basis of non-cost criteria described above.

Stage II

Stage II will consist of the NFMC scoring the costs(s) quoted by each Supplier based on a relative cost formula using the cost(s) submitted by the Supplier in its submission. Each Supplier will receive a percentage of the total possible points allocated to cost by dividing that Supplier's costs(s) for the Services into the lowest cost submitted.

Cumulative Score

The scores from Stages I and II will be added at the conclusion of the evaluation. Bids will be evaluated based on price and NFMC's assessment of the consultant's ability to provide the necessary advice on a timely basis considering company information, qualifications and references. Preference will be given to local community and/or First Nation consultants who demonstrate the necessary qualifications to provide required advice.

This request and any Consultant submissions do not constitute a commitment by NFMC to procure the services described herein or the commitment of any supplier to supply the services described herein. NFMC shall not be liable for any expenses incurred,

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P.O. Box 1479, #5, Highway 17, Marathon, ON P0T 2E0

including the expenses associated with the cost of preparing responses to this request by any supplier.

NFMC reserves the right to select one or more Consultants for this engagement. NFMC makes no guarantee of the value or volume of work to be assigned to the successful Consultant(s).

If you have any questions, please do not hesitate to contact me at your earliest convenience.

Neil McDonald
Forestry Planner
Nawiinginokiima Forest Management Corporation
PO Box 1479, #5 Highway 17,
Marathon Ontario, P0T 2E0
Cell: 1.807.228.2404
Email: neil.mcdonald@nfmforestry.ca

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Your submissions can be emailed to carmelo.notarbartolo@nfmforestry.ca and is to be received no later than 3:00pm, April 21, 2014.

Thank you,



Carmelo Notarbartolo
General Manager
Nawiinginokiima Forest Management Corporation
PO Box 1479, #5 Highway 17,
Marathon Ontario, P0T 2E0
Cell: 1.807.823.0194
Email: Carmelo.notarbartolo@nfmforestry.ca